

## Exercise Evaluation

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An evaluation will be completed by analysis of objectives and hotwash. The hotwash is scheduled for 0900 on Friday, October 22, 2021.

A report will be written outlining strengths and areas for improvement identified throughout the drill. This information will be formalized either through the use of an After Action Report or implementation onto the Public Safety Improvement Plan.

## Safety & Security

Safety is a primary responsibility of all exercise participants. At no time should any participant conduct themselves in an unsafe manner. In the event of a real-world emergency, the Director of Emergency Management will terminate the exercise.



**Idaho State  
University**

**Emergency  
Management**

## Exercise Director

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**Idaho State  
University**



**Severe Winter  
Weather Exercise**

**October 22, 2021**

## Introduction

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The ISU Severe Weather Exercise is a drill designed to enhance readiness of Idaho State University to determine the need for and issuance of either a delay or campus-wide closure due to a severe winter storm.

The exercise will occur on Friday, October 22, 2021 from 0530-0630.

## Exercise Tasks

- Confirm the existence of a possible safety risk to campus.
- Craft a safety advisory for review within a 1-hour time limit.
- Communicate the safety advisory to the exercise players, as deemed necessary.

## Exercise Purpose

To test the methods ISU would use in the need for a campus-wide closure or delay due to a severe winter storm. This exercise is designed to test the decision making, operational coordination, and communication channels for notification.

## Exercise Objectives

- 1) At 0530 disseminate a message utilizing RAVE to notify decision makers of need to assemble.
- 2) Within 20 minutes, Admin Council to determine appropriate course of action.
- 3) Within 30 minutes of decision MarCom to develop Safety Advisory and submit it to Public Safety.
- 4) By 0630, approved message is sent to all exercise participants via RAVE.

## Concept of Operations

Idaho State University will complete specific tasks to enhance disaster readiness and response specific to severe winter weather advisories.

The exercise will begin the morning of Friday, October 22, 2021 by sending out a RAVE alert via text message prompting members of Admin Council, Public Safety, and Facilities to assemble to determine the need for a campus-wide delay or exposure.

After the decision is made, a Campus Notification Message will be developed by MarCom and forwarded to Public Safety. Public Safety will relay the message via the emergency notification system to exercise participants only, if desired.

## Master Scenario Event List

Time	Description	Desired Outcome
0530	Decision Maker Notification	Notify Admin Council for need to assemble
0540	Public Safety & Admin Council Meeting	Determine need for campus delay or closure
0600	Development of Message	Craft a safety advisory based on information provided
0615	Distribution of Message	Utilize RAVE to distribute message to exercise participants
0625	End-Ex	Capture lessons learned
0900	Hotwash	Document lessons learned and develop improvement plan

## Mission Areas & Capabilities

### Protection

- Information Sharing: Provide timely, accurate, and actionable information resulting from the collection & processing of information.

### Protection & Response

- Public Information & Warning: Deliver coordinated, prompt, and actionable information utilizing appropriate methods.
- Operational Coordination: Establish and maintain a unified and coordinated structure and process to support execution of core capabilities.

### Response

- Situational Assessment: Provide decision makers with decision-relevant information regarding the nature and extent of the hazard.
- Operational Coordination: Ensure the capacity for timely communications in support of operations.

## Participants

⇒ Admin Council

⇒ Public Safety

⇒ Facility Services

