

EXHIBITOR SERVICES ORDER FORM

PRESENTATION SERVICES	Exhibit Booth Info	plete the requested in	formation below				
San Antonio Marriott Rivercenter & Marriott Riverwalk	Program:						
101 Bowie Street	Set up Date: Set up Time:				Booth #		
San Antonio, TX 78205 PSAV Office: (210) 554-6153 Fax: (210) 554-6093	End Date: End Time:						
COMPANY INFORMATION	Computer Display Equipment	Pre-Event Rate	On-Site Rate	Qty	Days	TOTAL	
	B&W Laser Jet Printer*	\$175.00	\$250.00	Х		=	
	Additional Toner	\$100.00	\$150.00	х		=	
EXHIBITOR COMPANY NAME	40" LCD Monitor w/ Floor Stand *	\$565.00	\$665.00	X		=	
	55" LCD Monitor w/ Floor Stand *	\$855.00	\$955.00	x		=	
ON-SITE CONTACT NAME	PC Laptop Computer*	\$230.00	\$280.00	x		=	
	Remote PowerPoint Slide Advancer	\$60.00	\$85.00	x		=	
E-mail Address	* On-site requests may take up to 5 hours to fulfill, based upon availability.						
	Video Equipment / Other	Pre-Event	On-Site	Qty	Days	TOTAL	
Address	24" LCD Monitor (XGA)*	\$220.00	\$270.00	Х		=	
	DVD/ VHS Player	\$75.00	\$100.00	x		=	
City, State, Zip	LCD Projector 2600 - 4000 Lumens	\$455.00	\$555.00	x		=	
()	20"-36" AV Stand or Cart w/Skirt	\$30.00	\$55.00	x		=	
Telephone Number	6x6 Tripod Screen	\$90.00	\$140.00	x		-	
()							
Fax Number	Miscellaneous Equipment	Pre-Event	On-Site	Qty	Days	TOTAL	
Payment Terms & Conditions	Laptop Speakers	\$45.00	\$75.00	x		=	
Full payment, including sales tax, is due in advance. Purchase orders are not accepted . Cancellations less than 24 hours prior to exhibit load-in will be charged a one-day	DID Telephone Line* *Long-distance charges will apply - call for details	\$160.00	\$185.00	x		=	
rate.	Internet Access	Pre-Event	On-Site	Qty	Days	TOTAL	
	Wired High Speed Internet- Single User Access	\$555.00	\$740.00	x		=	
A representative must be in your booth to sign for delivery of equipment.	Wireless High Speed Internet-Single User Access	\$140.00	\$230.00	x		=	
	Lighting & Rigging Services	Pre-Event	On-Site	Qty	Days	TOTAL	
The equipment requested in this order is being rented for the specified period of time only.	Vinyl Banner Hanging (Per Banner) Banners to be hung on Airwall Only, under 32 ft²	\$150.00	\$300.00	x	-	=	
Any equipment rented is for use in the exhibit booth only. Equipment may not be removed without the written permission of PSAV	Please see page 2 for the PSA				tal F	orm	
All equipment must be returned to PSAV in the same condition as it was in at the time of delivery, normal wear and tear excluded.	(Required for exhib	it booth p	power nee	eds)			
Exhibitor agrees to be billed for any damages or loss of equipment while in exhibitors care or control	For specialty equipment not listed, including special lighting & RIGGING requests, please call 210-554-6153 for quote.						
	Order Forms with payment arrange	ements m	ade less t	han 15	5 day	s before	

exhibit set-up will be charged on-site rates.

**If ordering only Internet or Telephone Services, only Page 1 will need to be

Tay mene Trease complete the requested information below.
Acceptance Signature:
Printed Name:
For your security and to adhere to PCI Security Standards,
please call PSAV directly to finalize payment arrangements with a Credit Card.
Office # (210) 554-6153
On-site rates apply for payment arrangements made less than 15 days prior to the start of exhibit set-up.
Names of authorized on-site contacts for additions:
Onsite Contact Mobile Phone #:

FAX (210) 554-6093

PAGE 1 TOTAL COST	
Equipment Total	\$
Labor (estimated by PSAV)	\$
SUBTOTAL*	\$
*8.25% Sales Tax will be added to every order	
PAGE 1 TOTAL	\$
PSAV Exhibit Services San Antonio	Marriott Rivercenter

ON DATE				COMPANY NAI	ME			
ON LOCATION				- EM/	ΔII			
				-				
NTION GROUP	-			ВООТЬ	H#			
E CONTACT	-			- PH. N	Ю.			
	SE	T-UP		BREA	KDOWN			
SAV	DATE			DATE				
210-554-6153	TIME			TIME				
YOUR ORDER N STANDARD LABOR RATES	//UST BE RECEIVED NO L : MONDAY - FRIDAY 8AM	ATER THAN 15	BUSINES	OR CHARGES MAY AF	E OF SERVIC			
		# DAYS	Quantity	ADVANCE ORDER	# DAYS	Quantity	FLOOR ORDER	
				Per Day Cost			Per Day Cost	TOTAL P
120 VOLT/SINGLE PHASE SERV Single Outlet Service (5 amps) NOT D				\$ 58.00			\$ 63.80	
Single Outlet Service (20 amps) DEDM				\$ 140.00			\$ 154.00	
Power Strip (rated for 15amps)				\$ 20.00 \$ 20.00			\$ 22.00 \$ 22.00	
25' - 50' Extension Cord 100' Extension Cord				\$ 20.00 \$ 50.00			\$ 22.00 \$ 55.00	
		ADDITIO	NAL EL	ECTRICAL SERVIC	CES			
		# DAYS	Quantity	ADVANCE ORDER	# DAYS	Quantity	FLOOR ORDER	TOTAL PI
SERVICES AVAILABLE:								
30 AMPS EACH 100 AMPS EACH				\$ 335.00 \$ 755.00			\$ 368.50 \$ 830.50	
30 AMPS EACH 100 AMPS EACH 200 AMPS EACH				\$ 755.00 \$ 1,505.00			\$ 830.50 \$ 1,655.50	
100 AMPS EACH	one point and one connection. a quote. PSAV and/or Marriott	Motors of one-hall reserves the right	f housepow to refuse co	\$ 755.00 \$ 1,505.00 \$ 3,010.00 to be used. Charges for eler or more must be equipponnections where wiring co	ed with a safety	switch. If 24-h	\$ 830.50 \$ 1,655.50 \$ 3,311.00 nclude repair of outside ecour service is required, ple	ase describe your
100 AMPS EACH 200 AMPS EACH 400 AMPS EACH GENERAL INFORMATION: Wall outle wiring. Service does include power to or requirements and our staff will furnish and/or Marriott will remain the property ELECTRICAL RATE SCHEDULE: For	one point and one connection. a quote. PSAV and/or Marriott y of PSAV and/or Marriott. Price r request of more than 4 outlet	Motors of one-halineserves the right es subject to chan s, you must reque	f housepower to refuse co ge without n	\$ 755.00 \$ 1,505.00 \$ 3,010.00 to be used. Charges for eler or more must be equipponnections where wiring conotice.	ed with a safety nstitutes a safety number of outle	switch. If 24-h y or fire hazar ets required. F	\$ 830.50 \$ 1,655.50 \$ 3,311.00 nclude repair of outside ecour service is required, ple d. All materials and equipr	ase describe your nent furnished by F
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