



Hilton

PHILADELPHIA AT PENN'S LANDING



AUDIOVISUAL EXHIBITOR SERVICES

NAME OF CONFERENCE:	START DATE:	END DATE:	# EVENT DAYS:
COMPANY NAME:	ON-SITE CONTACT NAME:	ROOM/EXHIBIT BOOTH #:	
STREET ADDRESS:	CITY & STATE :	ZIP CODE:	
TELEPHONE NUMBER:	DELIVERY DATE	DELIVERY TIME	<input type="checkbox"/> AM <input type="checkbox"/> PM
EMAIL ADDRESS:	PICKUP DATE	PICKUP TIME	<input type="checkbox"/> AM <input type="checkbox"/> PM
ORDERED BY:			

PSAV WILL CONTACT YOU DIRECTLY FOR PAYMENT INFORMATION. PRICING IS PER DAY.

If you have a special request or need additional equipment, please call 215.413.2892. Email completed form to pwormuth@psav.com

PRICES ARE FOR EXHIBIT FLOOR ONLY. ALL RENTAL PRICES SUBJECT TO A 15% MARKUP IF ORDERED DAY OF.

VIDEO/DATA DISPLAY	QTY	PRICE
DVD Player		\$100
Tripod Screen Projector Package		\$830
ACCESSORIES	QTY	PRICE
Tripod Screen Support Package		\$265
CUSTOM ITEMS	QTY	PRICE
Laptop (PC)		\$325
Easel		\$35/ea.
		\$
		\$

MONITORS	QTY	PRICE
17" Monitor w/Table Stand		\$185
32" Monitor		\$320
42" Monitor w/Floor Stand		\$450
50" Monitor w/Floor Stand		\$575
INTERNET ACCESS	QTY	PRICE
Basic Wired Internet Connection		\$340
Basic Wireless Internet Connection		\$145
Dedicated Bandwidth		Please contact PSAV for quote

ORDERING INSTRUCTIONS

To guarantee equipment availability and advanced rate, this order should reach us 21 days prior to delivery.

Operator labor, if requested, is subject to the prevailing hourly rate with a 4 hour minimum. An electronic receipt will be emailed to you.

The total charge per item is determined by multiplying the price by the quantity ordered. Please include applicable Sales Tax on equipment rental.

TAX EXEMPT STATUS – If you are exempt from payment of sales tax, we require you to forward an exemption certificate for the state in which the services are to be provided.

CANCELLATIONS:

- A) Cancellations received within 48 hours of the scheduled delivery date are subject to a 50% fee applicable to equipment and tax.
- B) Cancellations received on the day of scheduled delivery or "no-shows" are subject to the full amount of the order to include installation, drayage and tax.

Labor and/or service charges may apply, and/or loss damage waiver.

SHIPPING INSTRUCTIONS

Any materials being sent to the hotel must be marked as follows:

1. Hilton Philadelphia at Penn's Landing
2. Hold for Arrival - Attn: Guest's Name and/or Organization Name
3. Complete Return Address
4. Number of Boxes (ex: Box 1 of 2, Box 2 of 2)
5. Address Packages to: 201 South Columbus Boulevard, Philadelphia, PA 19106

SPECIAL REQUESTS Please add any items not listed above that you require.

Additional labor charges will apply with Monitor Rentals.

Basic Internet Connection is suitable for checking email and basic web browsing; not streaming content/demos.

Confirmation of order with exact charges will be sent via e-mail for final approval.

